



COMMISSION SPECIAL MEETING AGENDA

January 7, 2020

PRELIMINARY AGENDA

To be held at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION** (*beginning in the [atrium at Pier 69](#)*)

Reconvene or Call to Order and Pledge of Allegiance

SPECIAL ORDERS

7a. Oaths of Office for Commissioners Felleman and Cho. (**no enclosure**)

Recess for brief reception; the commission will reconvene in [commission chambers](#).

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)

SPECIAL ORDERS, Continued

7b. Motion 2020-01: A Motion of the Port of Seattle Commission electing a slate of commission officers for calendar year 2020. (**text of motion to follow**)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Authorization for the Executive Director to (1) execute an agreed order with the Washington State Department of Ecology to complete a sediment remedial investigation at the port's Terminal 91 property; (2) procure and execute a project-specific contract to complete the scope of work required by the Ecology agreed order and future amendments; and (3) execute a corrective action permit renewal application as required by Ecology and the U.S. Environmental Protection Agency for the T-91 facility. ([memo](#), [agreed order](#), and [permit renewal](#) enclosed)

6b. Authorization for the Executive Director to execute up to four indefinite delivery, indefinite quantity contracts for creative services for a total maximum value of \$1,000,000 and a contract ordering period of three years. No funding is associated with this authorization. ([memo](#) and [presentation](#) enclosed)

7. **SPECIAL ORDERS** – *See above*

8. **AUTHORIZATIONS and FINAL ACTIONS**

8a. Motion 2020-02: A motion of the Port of Seattle Commission adopting the charter of a Port of Seattle Commission Biometrics Special Committee to review the proposals of the Biometrics Working Group and Advisory Group and develop new policies or update existing policies governing the use of public-facing biometric technology at port facilities, as needed, for Port of Seattle Commission consideration. ([motion text](#) and [draft committee charter](#) enclosed)

8b. Authorization for the Executive Director to complete design and permitting of approximately 830 linear feet of concrete pier apron structure at Terminal 91 including (1) execute a consultant contract to prepare design and construction bid documents and (2) use port staff for project management, design support, permitting, and enabling construction activities, all of which in an amount not to exceed \$4,000,000 of a total preliminary estimated project cost between \$35 million and \$40 million (CIP #C102475). ([memo](#) and [presentation](#) enclosed)

8c. Authorization for the Executive Director to execute an interlocal agreement in substantially the form attached with the Washington State Department of Transportation to formally outline the plan and schedule for payment of the \$30 million Port of Seattle share of local matching funds for the construction of the Puget Sound Gateway Program. ([memo](#), [draft ILA](#), and [signed MOU](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS (continued)

- 8d. To (1) determine that a competitive process is not appropriate or cost-effective and exempt the contract from a competitive process consistent with RCW 53.19.020; and (2) for the Executive Director to execute a contract amendment with Robert Watrus (Watrus) to provide expert services for the workforce strategy development and to continue work on the Aviation Career Pathways Pilot Program for an increase of \$116,235, resulting in a total contract value of \$162,735. ([memo](#), [strategic plan timeline](#), and [implementation timeline](#) enclosed)
- 8e. To (1) determine a competitive process is not appropriate or cost-effective and exempt this contract from a competitive process consistent with RCW 53.19.020; and (2) for the Executive Director to execute a contract amendment with Tu Consulting for strategy development planning services for the Office of Equity, Diversity and Inclusion extending the contract period through October 2020 and increases the amount by \$75,000 for a new total of \$98,625. ([memo](#) enclosed)
- 8f. Introduction of Resolution No. 3769: A resolution of the Port of Seattle Commission authorizing the Executive Director to sell and convey Port personal property in 2020 in accordance with RCW 53.08.090 with a value not greater than \$19,000 and repealing Resolution No. 3756, dealing with the same subject. ([memo](#), [draft resolution](#), and [presentation](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Federal Legislative Agenda for 2020. ([memo](#), [presentation](#), [2019 federal maritime agenda](#), and [2019 federal aviation agenda](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT